

Privacy Policy for Registration for the Event in Warsaw (11.12.2025)

1. **This Privacy Policy** defines the principles for the collection, processing, and protection of personal data provided by users in connection with registration for the event "*Back to Business - AI Chamber*" in **Warsaw**, which will take place on **11.12.2025**, via the Google Form (hereinafter referred to as the "Registration Form").
2. **The controller** of your personal data processed for the purpose of event registration is **AI Chamber** with its registered office in Warsaw, address: Sheraton Plaza, ul Bolesława Prusa 2, 00-493, Warsaw, entered into the register of associations, other social and professional organizations, foundations, and public healthcare facilities, as well as the register of entrepreneurs of the National Court Register maintained by the District Court for the capital city of Warsaw in Warsaw, XII Commercial Division of the National Court Register, under KRS number: 0001108700, holding NIP number: 7011219059 and REGON number: 52943294500000 (hereinafter referred to as the "Controller" or "we").
3. **What data do we collect and why?**
In connection with your registration for the event in Warsaw via the Registration Form, we collect the following data:

Data necessary for registration (although providing them is not obligatory, you will not be able to register without providing them):

- First name and last name: Necessary for your identification as an event participant, preparation of conference materials, and identity verification at the entrance.
- Email address: Used for sending registration confirmation, organizational information about the event (e.g., agenda, changes, directions), and contact in matters related to your participation.
- Organization: Helps us understand the profile of participants, and may also be used for networking purposes within the event.

Purpose of data processing:

- Registration and management of your participation in the event in Warsaw.
- Enabling your entry to the event.
- Communication with you on organizational matters related to the event.

- Providing appropriate catering (if you have provided dietary information).

4. **Legal basis for data processing:**

- **Performance of a contract** or taking steps at the request of the data subject prior to entering into a contract (**Art. 6(1)(b) GDPR**): The processing of your personal data (first name, last name, email address, organization) is necessary for the completion of your registration and to ensure your participation in the event. Registration is treated as entering into a contract for participation in the event.
- **Your explicit consent (Art. 9(2)(a) GDPR)**: In the case of data concerning diet, its processing takes place exclusively on the basis of your voluntary and explicit consent. Failure to provide dietary information does not affect your ability to participate in the event.

5. **How long do we store your data?**

Your personal data collected in connection with event registration will be stored for the period necessary for the organization and settlement of the event, as well as for the period required by law (e.g., for tax or reporting purposes), usually no longer than **3 months after the end of the event**, unless a longer storage period is justified for the defense or assertion of claims. Dietary data will be deleted immediately after the event.

6. **Who do we share your data with?**

Your personal data may be disclosed to the following categories of recipients:

- **Processors**: Service providers with whom we cooperate in organizing the event (e.g., catering service providers – solely dietary data, companies responsible for reception services/participant lists, IT system providers), exclusively on the basis of concluded data processing agreements and ensuring appropriate security measures.
- **Public authorities**: In cases where required by law.

7. **Your rights**

In accordance with the GDPR, you have the following rights regarding your personal data:

- **Right of access** – to confirm whether your data is being processed and access it
- **Right to rectification** – to correct incomplete or inaccurate data
- **Right to erasure ("right to be forgotten")** – if data is no longer needed or you withdraw your consent (for dietary data)

- **Right to restriction of processing** – in certain legal situations
- **Right to data portability**
- **Right to object** – when the legal basis is legitimate interest (not applicable here)
- **Right to withdraw consent** – at any time for dietary data
- **Right to lodge a complaint** – with the **President of the Personal Data Protection Office (UODO)** if you believe your data is being processed unlawfully

To exercise the above rights, please contact us using the details provided in the "Contact" section.

8. **Transfer of data outside the EEA**

Your personal data processed within the registration, as a general rule, is not transferred outside the European Economic Area (EEA). All our primary subcontractors and service providers with whom we cooperate are based in the EEA or ensure compliance with GDPR through appropriate legal mechanisms.

However, in connection with the use of specific tools and services provided by third parties (such as **Google LLC** for analytics and form submission), your data may be transferred to third countries, in particular to the **United States of America**.

We ensure that any such transfer takes place with the necessary safeguards required by the GDPR, such as the **EU-US Data Privacy Framework (DPF)** or **Standard Contractual Clauses (SCC)**.

More information about the data protection mechanisms applied by Google can be found in their own Privacy Policy.

9. **Cookies**

The Google Form may use technical cookies necessary for its proper functioning. We do not use these cookies to track your activity outside the form. Information about cookies used by Google can be found in their own Privacy Policy.

10. **Automated decision-making and profiling**

Your personal data processed in connection with the event is **not subject to automated decision-making or profiling** which would produce legal effects concerning you or similarly significantly affect you.

11. **Data Security**

We make every effort to ensure that your personal data is secure. We use Google

Forms services, which provide a high level of data security. We also apply appropriate technical and organizational measures to protect your data against unauthorized access, disclosure, modification, or destruction.

12. **Contact**

Any questions or concerns regarding the processing of your personal data should be directed to:

 [**contact@aichamber.eu**](mailto:contact@aichamber.eu)